**PGDEM**

**(1 YEAR POST GRADUATE DIPLOMA IN EDUCATIONAL MANAGEMENT)**

Applications for 1 year PGDEM are invited from **1st March** for the Session 2025-26 from willing candidates along with Last pass out marksheet (Min. Graduate), working experience in case of deputed candidate, date of birth certificate. The passport size photograph to be pasted in the given format. The filled in application along with Xerox copy of the aforesaid testimonials can be sent via email or submitted to the Coordinator’s Office. The form can be downloaded from extreme below and make payment of Rs. **9000/**-.. **Students Intake Capacity:** 30 students

**Total Course Fees :** Rs.9000/-

**Eligibility :** Graduate in any Discipline (working professional and would be teacher)  
**Classes :** SATURDAY (17:30-19:30) – SUNDAY (11-13:00 & 14:30-16:30)   
**Session :** JULY – JUNE

**Chairperson :** Dr. Subir Nag, Principal  
**Coordinator :** Dr. Dipak Kumar Kundu, 7980534439  
**Contact: Email :** kundudipak1997@gmail.com

**Admission Procedure : For online**  
**Step-1 :** Download the Application Form.  
**Step-2 :** Filled out the form properly with photo  
**Step-3 :** Scan the filled out Form with Photo pasting  
**Step-4 :** Make payment of Rs. 9000/- in favour of  
         Name of the Bank: BANK OF BARODA  
         Beneficiary Name – DIPAK KUMAR KUNDU & SUBIR NAG  
         Beneficiary Account No.- 71750100004790  
         Branch – SALT LAKE AB BLOCK  
         IFSC Code – BARB0DBSALT (The fifth position indicates Zero)  
**Step-5 :** : Send the scanned “Application form and proof of payment” along with scanned copy of testimonials indicated above to the Email address as mentioned above.

**FOR OFFLINE**  
Application Form can be had from the college office or by downloading the form and submit the filled out form along with admission fees to the office. All these documents along with all the testimonials must be submitted to the College office.  
Contact directly to Sri Pradip Nath or Sri Kamal Poddar of the College Office.

N.B: Cancellation of Admission fees will be refunded as per UGC guidelines

**Format of application of PGDGC :** [Click to Download Form](https://www.satyapriyaroycollege.in/APPLICATION_PGDGC.pdf)

Last Date of Admission: 15.04.2025(But when seats will be filled up admission will be closed)